

**EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS APPROVED MINUTES**

**THURSDAY, May 21, 2020 - 7:30PM**

**LOCATION: This meeting will be held via Zoom platform**

**Call to Order:** Shannon Priem, Chair

**Roll Call** - Shannon Priem

ALL PRESENT 7:32PM

A. Dreischmeyer , S. Priem , W.Andersen , R. Mooney , C. Matti , B. Klein

**Approve Agenda for May 21 Meeting** - Shannon Priem

M . Ballance suggests adding in agenda reviewing board application from Mr. Staat

**Public Comment** - Shannon Priem

The board welcomes participation by the members of the public. To address an item on the agenda, before the scheduled start of the meeting an individual must write their name and a short description of the agenda item on which they wish to comment on and submit this to the Chair, along with any materials they wish to distribute to the Board. If the individual wants to provide any written materials to the Board, these should be emailed or sent to the school principal at least twenty four (24) hours before the scheduled start of the meeting. Total time for any individual to present shall not exceed five minutes, unless the Board grants additional time. Please see note with \* regarding complaints, below.

Individuals requesting to make a formal presentation not on the agenda must provide notice and a written request detailing the subject to the principal at least 14 days before the meeting. Presentation shall not exceed 15 minutes, unless permitted by the Chair.

**Oral Reports:**

**a. Chair's Report** - Shannon Priem: define Board Officer duties, new non-parent Board applicant

Office elections in near future, propose office elections to be in June or held at August BoD meeting

Office Job Descriptions are found on Page 8 and 9 of by-law.

Consider adding Administrator review to job description for Chair and Vice Chair

Non-parent board applicant, Jason Staat

S. Priem explains board member application process

Jason Staat introduces himself and presents his interest in Eagle Board of Directors

**b. Treasurer's Report** - Crystal Matti: Finance statement, investment fund

Motion to accept monthly finance statement, moved by R. Mooney  
Seconded by B. Klein  
All in favor

**c. Principal's Report - Dr. Ballance**

Overview: Celebrated teacher and staff appreciation

Thank you to parent club for all their dedication and hardwork to make teachers and staff feel appreciated

Thank you to school board for their contribution to this celebration of staff

Response to COVID-19

Eagle Staff are doing great at staying connected and active with families of

June 1st will be last packet drop off of the school year

End of the year celebration for fifth graders

TBA: Drive thru "goodbye" / end of year celebration on June 8th. More details to be posted.

**i. Workshare program/furlough possibility for qualifying staff**

M. Ballance proposes budget saving options

PTO buyout

Approx. \$13,000.00 roll into next fiscal school year

W. Andersen moves to roll over money from PTO from the current fiscal school year to following fiscal school year. A. Dreischmeyer seconded.

Board promises to revisit the discussion in good faith.

All board members in favor

Motion passed

Discussion:

Staff provides positive feedback towards passed motion.

**Workshare:**

Eagle has applied, this is an alternative option than individual employees applying for unemployment

W. Andersen motions contingent upon being accepted to workshare and upon admin discretion employees be furloughed , A. Dresichmeyer seconded

All in favor.

Motion Passed

**ii.** Discuss Budget Committee options

Nothing to report

S. Priem states Treasurer job duty is to be Budget Committee chair.

**iii.** Technology plan - Austin Robbins/Dr. Ballance

Nothing to report at this time

**iii.** Regular updates, including virtual learning (due to COVID-19)

**iv.** Presents four Calendar options

Put on agenda for June board meeting

**d. Parent Club Report - Melinda Watson**

Parent club has not been meeting

Nothing new to report

Pizza Party for kinder is in the works

Play dates will resume when it is safe

Bank Account number will be updated via email.

**New Business**

**a.** Approve minutes from April 16, 2020 meeting - all

**S. Priem - CHANGE TITLE TO DRAFT - MINUTES**

**S. Priem (SPACE) Bill Klien motioned, W. Andersen seconded**

**Policy Review updates “remove phrase admin com. Take part of**

**W. Andersen , correction of name**

**Chairs Report - year 2022 change renewed until**

**Motioned to approve as mended, W. Andersen , A. Dreismeyer seconded**

**February April 9th and April 16th, upload approved minutes to website**

**b.** Quotes for financial audit - Dr. Ballance

None to report at this time.

2020 Auditor review will take place in August

**Old Business**

- a. Policy review updates, if any - Shannon Priem

None to report at this time.

- b. Approve STAPLES discount/credit card - Crystal Matti

W. Andersen motions to approve line of credit , R. Mooney seconded

No further discussion

All in favor.

- c. POWERSchool invoice reduction update, if any - Crystal Matti

Information has been sent to Eagle attorney

- d. Other business/good of the order, if any

No further comments.

**Executive Session pursuant to ORS 192.660(2)(B) to review legal issues.**

**Adjournment**

**Next Board Meeting: June 18, 2020 (due to COVID-19, time and location TBD)**

Adjourned 9:07PM to executive session

Adjourned executive session 9:16PM

W. Andersen motioned to adjourn the Board of Directors Meeting, B. Klein seconded

All in favor.

**\*Complaints:** The Board will not hear complaints concerning individual school personnel. The Chair will direct the speaker to follow written complaint procedure for consideration and disposition of legitimate complaints involving staff. Anyone failing to comply with rules of conduct or who causes a disturbance may be asked to leave by the Chair, and upon failure to do so, becomes a trespasser.