I. Call to Order – J. Barlow

II. Roll Call – All members present

III. Approve Agenda for 10/20/2016 Meeting

IV. Public Comment – None

V. Oral Reports

A. Treasurer Report – J. Ming
   Motion to approve the financial statements as presented was made by Jerry Ming and that motion was seconded.
   Motion Carried

B. Parent Club Report - PC Representative
   1. Pumpkin Patch field trip 10/21 – parent club funded the buses
   2. Mixed bag fundraiser is finishing up
   3. iReady math being considered for funding for this year
   4. Heidi Schultz, author – parent club is funding lessons to work with students
   5. New parent club officers voted in last month

C. Principle’s Report – J. Trotta
   1. 10/14 – CPR Course for all staff presented by PACE
   2. Oregon Garden Field Trip was a success
   3. PACE representative examined policies and noted some needing to be update – once complete they will decrease premiums
   4. MicroSociety infrastructure is up and running
   5. OSD Maintenance has said heat will be up and running by Monday the 24th.
VI. **New Business – Action Items**

A. **Approve Minutes from 9/21/2016 Meeting** – J. Lechuga-Berg  
Motion to approve the minutes from 9/21/2016 with edits to the executive session was made by Jerry Ming and that motion was seconded.  
*Motion Carried*

B. **Purchase Request – AED – J. Trotta**  
Motion to delegate $1200 for the purchase of an AED machine was made by Jerry Ming and the motion was seconded.  
*Motion Carried*

VII. **Old Business**

A. **First Reading of Proposed Bylaws** – J. Lechuga-Berg

B. **Strategic Planning** – J. Barlow

VIII. **Executive Session** – J. Barlow  
*To discuss information or records that are exempt from public inspection - pursuant to ORS 192.660*

A. **Personnel Issue**  
Motion to enter executive session was made by Jennifer Lechuga-Berg and that motion was seconded.  
*Motion Carried*  
Motion to exit executive session was made by Jerry Ming and that motion was seconded.  
*Motion Carried*

IX. **Adjournment** –  
Motion to adjourn was made by Jennifer Lechuga-Berg and that motion was seconded  
*Motion Carried*

**Next Board Meeting:** November 10, 2016 at 6:00 PM (999A Locust St. NE Salem OR 97301)