

**EAGLE CHARTER SCHOOL - BOARD OF DIRECTORS MEETING - MINUTES**  
**THURSDAY, JANUARY 18, 2018 - 6:00PM**  
**999A LOCUST ST NE - SALEM, OR 97301**

- I. **Call to Order** – J. Ming
- II. **Role Call** – J. Ming, C. Matti, W. Anderson, J. Barlow, S. Priem, and J. Lechuga-Berg, Z. Dablow – **Quorum established**
- III. **Approve Agenda for January 18, 2018 Meeting** – J. Ming  
Motion to approve agenda was made by Shannon Priem and that motion was seconded.  

**Motion Carries**
- IV. **Public Comment** - J. Ming  
None needed
- V. **Oral Reports:**
  - a. **Chair’s Report** – J. Ming
    - i. There was a chance to host a MicroSociety conference here, but that has change.
    - ii. Next strategic planning session to be scheduled on February 28<sup>th</sup>, 2018 with OSBA.
    - iii. Update regarding ODE investigation.
    - iv. Administrator transition has been smooth. Cliff Monroe may fill in when Mary Jean Sandall isn’t available.
    - v. Administrator position research has started. Looking to increase the pay for this position to attract more applicants.
  - b. **Treasures Report** - C. Matti
    - i. School credit card to be issued in office manager name and will add one when new administrator is hired.
  - c. **Principal’s Report** – MJ. Sandall
    - i. Attendance from January to date is around 91%, down from 94% in December. Target is 95%.
    - ii. ODE visit is scheduled for January 30, 2018.
    - iii. Literacy night is scheduled for January 30, 2018.
    - iv. Staff Focus Day February 7, 2018 for community and team building.
      1. Will focus on making reading models and curriculum more consistent.
    - v. New kindergarten teacher has started due to leave for Mrs. Quihis.
  - d. **Parent Club Report** - Parent Club Representative
    - i. A little over \$4000 in the bank, with some outstanding BBQ receipts.
    - ii. McTeacher night February 8<sup>th</sup> at McDonald’s on Broadway.
    - iii. Spring dance March 9<sup>th</sup>. Looking for donations.
- VI. **New Business**
  - a. **Approve Minutes from December 12, 2017 Meeting** – J. Ming  
Motion to approve minutes from the December 12, 2018 meeting with the addition of Jeff Barlow to the attendance groups was made by Jeff Barlow and that motion was seconded.

**Motion carries**

**b. Administrator Recruitment – J. Ming**

Motion to consider raising the principal salary up to \$80,000 and a contract term up to three-years was made by Zak Dablow and the motion was seconded.

**Motion Fails**

Motion to move the budget line for principal salary to \$80,000 was made by Zak Dablow and that motion was seconded.

**Motion Carries**

**c. Staffing Proposal – M. Sandall**

Motion to approve increasing the hours of the Office Specialist from 5 hours to 7.5 hours per day and adjusting the budget line item to \$4,300.00 starting January 26, 2018 through June 15, 2018 was made by William Anderson and that motion was seconded.

**Motion Carries**

**VII. Old Business**

**a. Chamber of Commerce membership – Z. Dablow**

Membership is update and contacts have been updated to include, chair, vice chair, and secretary. No board action needed.

**b. External Stakeholder Relations Committee – Z. Dablow**

Committee has been created. No board action needed.

**c. Strategic Planning –Z. Dablow**

The next work session to be scheduled February 28<sup>th</sup> and no board action is needed.

**d. School Technology Plan – MJ. Sandall**

**e. Comprehensive Achievement Plan – MJ. Sandall**

**f. Board Retreat & Committees – J. Ming**

**VIII. Executive Session pursuant to ORS 192.660(2)(B)**

Motion to enter executive session was made by Jeff Barlow and that motion was seconded.

**Motion carries**

Motion to exit executive session and reconvene regular session was made by Jeff Barlow and that motion was seconded.

**Motion Carries**

**IX. Adjournment**

Motion to adjourn was made by Zachary Dablow and that motion was seconded.

**Motion carries**

**Next Board Meeting: February 15, 2018 at 6:00PM** at 999A Locust St. NE Salem OR 97301