I. Call to Order – J. Ming

II. Role Call – J. Ming, J. Barlow, J. Lechuga-Berg, C. Matti, S. Priem

III. Approve Agenda for February 15, 2018 Meeting – J. Ming

    Motion to approve the agenda was made by Shannon Priem and that motion was seconded.

    Motion carries

IV. Public Comment - J. Ming

    None

V. Oral Reports:

    a. Chair’s Report – J. Ming

        i. Air Conditioning for the classrooms

            Motion to spend $4000.00 for the purchase of new air conditioning units and the installation of the units was made by Jeff Barlow and that motion was seconded.

            Motion carries

        ii. Phone system replacement

            Discussion had – no action taken

        iii. Site visit occurred and went well

        iv. Audit is complete and just waiting to receive final draft

    b. Treasures Report - C. Matti

        i. Profit and Loss shows we are where we should be

        ii. Working on budget for next year

    c. Principal’s Report – MJ. Sandall

        i. Awards Day held on February 9th

            1. Added Principle Pride Award for classrooms

        ii. Donation People collected new games and toys on February 3rd and delivered to Salem Health

        iii. ODE Site Visit occurred January 30th; waiting for formal report

        iv. State Charter School Meeting – MJ shared essential skills work with the larger group.

        v. January attendance was 90.6% - year to date = 94.38%

        vi. Open House – Thursday February 22, 2018

        vii. Talent show – March 2, 2018

    d. Parent Club Report - Parent Club Representative

        i. Next meeting to be held Tuesday February 20, 2018

        ii. McTeacher night earned $848.00

        iii. Address vacations at parent clubs

VI. New Business

    a. Approve Minutes from January 18, 2018 Meeting – J. Ming

        Motion to approve the minutes from January 18, 2018 meeting was made by Shannon Priem and that motion was seconded.

        Motion carries
b. **Approval for Parent Club to use a Square** – Zak Dablow
   Motion approve the obtainment of a Square by the school for use by the school and the parent club, and the Financial Committee will develop a policy for the use and audit of the device was made by Jennifer Lechuga-Berg and that motion was seconded.
   
   **Motion carries**

VII. **Old Business**

   a. **Administrator Recruitment** – J. Ming
      Discussion had – no action taken

   b. **Strategic Planning** – Z. Dablow
      Discussion had – no action taken

   c. **School Technology Plan** – MJ. Sandall
      Discussion had – no action taken

   d. **Comprehensive Achievement Plan** – MJ. Sandall
      Discussion had – no action taken

   e. **Board Retreat & Committees** – J. Ming
      Discussion had – no action taken

VIII. **Executive Session pursuant to ORS 192.660(2)(B)**

None needed

IX. **Adjournment**

Motion to adjourn was made by Zachary Dablow and that motion was seconded.

   **Motion carries**

**Next Board Meeting: March 15, 2018 at 6:00PM** at 999A Locust St. NE Salem OR 97301